



## Risk Assessment Policy

### Introduction

CN Active have developed a suite of policies that reflect the agreed day to day best practice and set of beliefs. This policy is a supplement to the health and safety policy with all matters regarding assessing risk.

At CN Active we work with children, but also deal with parents, carers, school staff, external agencies and the wider community to ensure the welfare and safety of children. Children have the right to be treated with respect, be helped to thrive and to be safe from any abuse in any form.

### Aims

There are a variety of occupational hazard and risks, whilst we cannot guarantee injuries will be eliminated, we will do everything in our power to minimise the risks to the Children during our activities.

Our risk assessment procedures are part of a continuous process to prevent any dangerous incidents taking place. They are the responsibility of Chris Nay and the staff who work with him.

CN Active is required to undertake regular risk assessments and take any necessary action arising from these.

Chris Nay has overall responsibility for making sure that risk assessments are completed, logged and effectively monitored. Reviews are conducted when there are any changes to venue, equipment or resources, or when a particular need of a child or other visitor necessitates this.

A visual inspection is carried out daily of both the venue used, equipment and the entire premises both indoor and outdoor. This will be carried out and will be completed before any children arrive for the club.

During activity sessions, the staff team will be vigilant and continuously aware of any potential risks to health and safety arising from, the environment both indoors and outdoors. All surfaces both indoors and outdoors and equipment used by the Children of the Staff will be checked. Upon discovering a hazard staff will take all steps necessary to making themselves and any other people potentially affected safe. They will then notify Chris Nay immediately and ensure that a record is made.

All risk assessment will state when and by whom they have been checked.

CN Active's will ensure that all venues used are clean and suitable to the requirements of the CN activities that take place, health and safety legislation, including hygiene requirements.

### Review

This policy will be reviewed in line with the CN Active policy cycle.

